

Declaration of authenticity – portfolio of evidence

Complete this declaration of authenticity if you are submitting portfolios of evidence to us using Secure Exchange for one or both of the following syllabuses:

- Cambridge IGCSE™ Information & Communication Technology (0417/50) and (9–1) 0983/50
- Cambridge International AS & A Level Information Technology (9626/50, 60).

You must complete the ‘Declaration of authenticity’ below – by selecting the tickbox.

If you have gained consent from your candidates for us to potentially use their work in training and support materials for our teachers, in face-to-face training, and in our secure training portals then please select the tickbox in ‘Use of candidate work’ below. If you have not gained candidate consent, simply leave this tickbox unselected.

When you have completed this form you must upload it along with the relevant portfolio(s) of evidence and Supplementary attendance registers to Secure Exchange. You must upload one declaration of authenticity for each component you submit. You can find more guidance about using Secure Exchange on our website: www.cambridgeinternational.org/secure-exchange

Declaration of authenticity

By submitting work you are declaring this has been produced in line with the requirements of the relevant syllabus, with our regulations in the Cambridge Handbook, and with guidance published by Cambridge International.

By submitting each **portfolio of evidence** to us you are declaring that:

- the work submitted fully meets the criteria provided in our regulations and guidance
- the work was done under a suitable level of supervision as described in our regulations and guidance including where applicable any arrangements normally in place to support the candidate’s learning
- that the work is the candidate’s own unaided work;
- the selection of work is, in your judgement, representative of the level of performance that the candidate has demonstrated during their course of study;
- the candidate has studied all the subject content set out in the syllabus and has not omitted any significant part during their studies;
- the selection of work for the candidate samples the breadth of the subject content set out in the syllabus (or, if it does not, significant omissions are explained in the Rationale Document);
- the selection of work for the candidate demonstrates performance across all assessment objectives (or, if it does not, omissions are explained in the Rationale Document);
- each piece of work submitted is accompanied by the task or questions to which it is a response;
- a completed Rationale Document is being submitted with the candidate’s work;
- you understand that a false declaration here, or a false statement in the Rationale Document, may constitute malpractice.

If you have not been personally involved in the teaching of the candidate in this subject, you may make this declaration if you have confirmation of the points above from the relevant teachers of the candidate. The teachers providing this confirmation must be either:

- employees of your centre; or
- (in the case of private candidates) teachers at another reputable educational institution whose work you know and trust.

Tick this box to make this declaration: (Mandatory)

Use of candidate work

We may use your candidates' work in training and support materials for our teachers, in face-to-face training and in our secure training portals. Confirm that you have gained the consent of your candidates to share their work with us for this purpose by ticking the box below.

Tick this box to confirm (optional)

We are committed to making our documents accessible in accordance with the WCAG 2.1 Standard. We are always looking to improve the accessibility of our documents. If you find any problems or think we are not meeting accessibility requirements, contact us at info@cambridgeinternational.org with the subject heading: Digital accessibility. If you need this document in a different format, contact us and supply your name, email address and requirements and we will respond within 15 working days.